

## SACRED HEART PARISH, NOTRE DAME

574-631-7511 (email: [sachart@nd.edu](mailto:sachart@nd.edu))

### MINISTRY DIRECTORY 2021

*Dear Parishioners,*

*We welcome you to our parish family and look forward to your participation in the life of Sacred Heart Parish. Stewardship is awareness that our resources of Time, Talent, and Treasure are gifts from God. How we make use of our Time, Talent and Treasure is our gift back to God. Please review these opportunities to serve and prayerfully consider where the Lord may be calling you to help.*

*Fr. John Conley, C.S.C., Pastor*

**LITURGICAL MINISTRIES:** Contact **Deacon Bill Gallagher** at (574) 220-2215 or [wjgshp@gmail.com](mailto:wjgshp@gmail.com)

**Altar Servers:** Students (4th grade and older) and adults assist at the altar during Sunday Mass. Training provided.

**Extraordinary Ministers of Holy Communion:** High school (Juniors/Seniors) and adults help with the prayerful distribution of Holy Communion. Training provided.

**Extraordinary Ministers To The Sick and Homebound:** Bring Holy Communion to the sick and homebound. Training provided.

**Lectors/Commentators:** Proclaim the Word of God/Intentions of the Universal Prayer at Mass. Training sessions provided.

**Sacristans:** Arrive half an hour before Mass to set up everything needed for Saturday Vigil or Sunday Mass.

**Ministers of Hospitality, and Ushers:** Men, women, and young adults who welcome and assist parishioners and visitors as they enter the Crypt for Sunday Mass. Ushers also take up the collection.

**Church Decorating:** Work to create a beautiful and prayerful Church setting through the use of flowers and other appropriate decorations.

**MUSIC MINISTRIES:** Contact **Alicia Nagy** at (574) 247-1132 or [anagy2@nd.edu](mailto:anagy2@nd.edu)

**Cantors/Song Leaders:** Lead the assembly in praising God through song at Sunday Masses.

**9:30 AM Mass and 11:30 AM Mass Choirs:**

Sing at respective Sunday Masses. Rehearsals are Thursdays evenings in the Crypt.



**Parish Life Commission:** Plans and implements parish fun activities. Parishioners are invited to join the commission, and/or to volunteer for various functions that enhance and enliven Sacred Heart's social life, such as:

- **January:** Epiphany Breakfast
- **March/April:** Seder Meal
- **June:** Parish Potluck for Sacred Heart Feast Day
- **August:** Parish Picnic



## FAITH FORMATION MINISTRIES:

Contact **Molly Montijo** at (574) 315-3720 or [mreidy1@nd.edu](mailto:mreidy1@nd.edu)

**Religious Education Program (REP)**. Sunday morning religious formation for home and public school students of the parish. Catechists, aides, and substitutes are needed.

**Vacation Bible School** One-week summer program for children ages 4 to 9 (entering 4th grade). Many volunteers needed to serve as group and activity leaders, as the children engage in songs, stories, crafts, skits, and snacks.

**Adult Faith Formation Program** Seeking a diverse team of volunteers to develop a yearly plan for faith formation “classes” for adults.

**Rite of Christian Initiation of Adults (RCIA)** Spiritual formation for adults seeking Baptism or full communion with the Catholic Church. Team members and sponsors are needed. Commitment is weekly and may involve several months to a year or more. Contact: **Fr. John**, 631-6861 or [jconley1@nd.edu](mailto:jconley1@nd.edu)

## PARISH LIFE MINISTRIES

**“Martha’s Brothers and Sisters”**: Provide hospitality to families in the Parish Center after funeral Masses. Volunteers are needed to set up, serve the catered lunch, and clean up. Contact Nan Tulchinsky at [sbtulch@gmail.com](mailto:sbtulch@gmail.com)

## SOCIAL JUSTICE MINISTRY:

Contact **Tom Nowak**

This Parish Commission meets monthly. Members also recruit parishioners who will assist in reaching out to people in need within our parish, our local community, and throughout the world. Activities include participation in the following programs.

## SOCIAL JUSTICE SERVICE OPPORTUNITIES

**Adopt A Family For Christmas**: The parish participates in St. Vincent de Paul’s program which provides Christmas gifts to needy families in Michiana. Parishioners choose a family name in mid-November with ages of the children and suggested gift items. Parishioners purchase, wrap and deliver the gifts to the home. Parish families can join together and help as a team to adopt a family in need at Christmas. Cash donations are also accepted by Social Justice Ministry to assist in this effort.

**Dismas House** Volunteers prepare meals on site and donate household and personal hygiene items for this home which serves people in transition from prison.

**Habitat For Humanity**: Volunteers build houses for the poor. Painting, sawing, nailing, cutting, and sweeping skills are needed. No experience needed.

**Hope Ministries**: Provides food, clothing and shelter for the homeless. Volunteers cook and serve dinner on the first Tuesday of the month.

**Northeast Neighborhood Food Pantry**: Volunteers are needed to help in the Food Pantry, the Thrift Store, and pack and deliver food baskets.

**Our Lady of the Road**: A day-time drop-in center for folks on the street. Volunteers needed to cook and serve breakfast one Friday per month.

**Refugee Program**: A financial and emotional support system that enables new refugees in our country to attain independence. Volunteers are needed to accumulate furniture and necessary items for the apartment, provide transportation to medical appointments, and--most important of all – be a friend! Training is provided. Contact Marlene Nowak at [marlene\\_nowak@yahoo.com](mailto:marlene_nowak@yahoo.com)

**Respect Life:** Volunteer opportunities are available in many local organizations and Right-to-Life events which promote education and action regarding life issues, especially those issues that threaten the sanctity of human life and demand a response from Christians. Contact **Deb** or **Mark Witkowski** at [debmarkwit@comcast.net](mailto:debmarkwit@comcast.net)



**Saint Vincent de Paul Society:** Parishioners work with those who live in our area who are in need of food (food delivery), or assistance with money for rent, utilities and/or financial planning. Contact **Pat Cahill** at [pfcahill@aol.com](mailto:pfcahill@aol.com)

**ADMINISTRATION/PARISH LEADERSHIP:**  
Contact **Fr. John**, 631-6861 or [jconley1@nd.edu](mailto:jconley1@nd.edu)

**Parish Finance Council:** Members with experience in business/finance assist the pastor and the Parish Business Manager to oversee the parish budget.

**Parish Pastoral Council:** Members are appointed by the pastor for a three-year term to advise him on the pastoral care of the parish. The Pastoral Council meets monthly August through May.

## MISCELLANEOUS PARISH MINISTRIES

**Collection Counters:** Count and record the Sunday Mass collections. Contact **R.D. Brown** at [rbrown4@nd.edu](mailto:rbrown4@nd.edu) or (574) 286-2191.

**Sacristy and Sanctuary Cleaners:** Twice each year volunteers needed for cleaning (vacuuming, dusting, etc.) the pews and chairs in both the crypt and the Parish Center Chapel. Contact **R.D. Brown** at [rbrown4@nd.edu](mailto:rbrown4@nd.edu) or (574) 286-2191.

**Monthly Holy Hour with Benediction:** Parishioners and guests gather for exposition of the Blessed Sacrament, followed by time for quiet prayer, and concluding with Benediction. Held on the First Friday of the month at 7:00pm.

**Server Alb Washing:** Volunteers needed to wash server robes on occasion. Contact: **Fr. John**, 631-6861 or [jconley1@nd.edu](mailto:jconley1@nd.edu)