

Respect Life Coordinator needed to promote an awareness of life issues, especially those issues that threaten the sanctity of human life and demand a response from Christians. He or she would also serve as liaison between Sacred Heart Parish and St. Joseph County Right to Life. Duties in that capacity would include overseeing the annual carnation sale on Mother's Day and the and other Right To Life events in the South Bend area.

Saint Joseph Hill Secondary School. This Holy Cross school is located at Kyarusozi Parish, Fort Portal, Uganda, East Africa. The parish and school are staffed by the priests and bothers of Holy Cross, District of East Africa. Each Lent SHP takes up a second collection to help pay for books, classroom supplies, desks and chairs for the classrooms, and furniture for the dormitories.

Saint Vincent De Paul Society. Parishioners work with those who live in our area who are in need of food, or assistance with money for rent, utilities and/or financial planning.

United Religious Community Advocacy Center.

The Advocacy Centers assist clients in finding resources, provide funding to obtain birth certificates for ID's, assist in rental payments and utilities' reconnections, make referrals to other agencies as appropriate, identify support systems, and provide encouragement.

Volunteers assist by interviewing clients in a caring, compassionate manner to obtain information pertinent to the client's requests. This may include filling out forms and applications for various states' health departments or departments of vital statistics to apply for birth certificates for identification purposes.

Administration/Parish Leadership Ministries
(Contact Father Tom at tjones2233@aol.com)

Parish Finance Council: Members with experience in business/finance assist the pastor and the Parish Business Manager to oversee the parish budget.

Parish Pastoral Council Members are appointed by the pastor for a three-year term to advise him on the pastoral care of the parish. The Pastoral Council meets monthly August through May. The August meeting is an overnight retreat at the Holy Cross Center in LaPorte, Indiana.

Miscellaneous Parish Ministries

Sacristy and Sanctuary Cleaners Twice each year volunteers needed for cleaning (vacuuming, dusting, etc.) the pews and chairs in both the crypt and the Parish Center Chapel. (Contact peddy@nd.edu)

Monthly Holy Hour & Benediction.

Parishioners and guests gather for exposition of the Blessed Sacrament, Rosary and Benediction once each month (except January).

Server Alb Washing. Volunteers to wash server robes when needed. (Contact tjones2233@aol.com)

Collection Counters. Count and record the Sunday Mass tithe collections. Volunteers work as teams on a rotation schedule at preferred Mass. (Contact peddy@nd.edu)

SACRED HEART PARISH, NOTRE DAME
574-631-7511 (email address: sachearth@nd.edu)
Ministry Directory 2013

Dear Parishioners,

We welcome you to our Parish Family and encourage your participation in the life of Sacred Heart Parish. Stewardship is an awareness that our resources of Time, Talent, and Treasure are gifts from God. As we manage these gifts and try to follow Jesus, we realize that He has invited us to share our gifts with others. Below are listed the various ministries at Sacred Heart Parish. It is our hope that you will review them and prayerfully consider where Our Lord may be calling you to help.
Fr. Tom Jones, C.S.C., Pastor

Liturgical Ministries (Contact: Deacon Bill Gallagher at wjgshp@gmail.com)

Altar Servers: students (4th grade and older) and adults assist at the altar during Sunday Mass. Training provided.

Extraordinary Ministers of Holy

Communion: High school (Juniors/Seniors) and adults help with the prayerful distribution of Holy Communion . Training provided.

EMs To The Sick & Homebound: bring Holy Communion from Mass to the homebound, either on Sundays or on a weekday. Training provided.

Lectors. Proclaim the Word of God at Mass. Training sessions provided.

Sacristans (4 PM Saturday and 9:30 AM Sunday Masses): arrive half an hour before Mass to set up everything needed for Sunday Mass.

Greeters, Ministers of Hospitality, and

Ushers: Men, women, and young adults who welcome and assist parishioners and visitors as they enter the Crypt for Sunday Mass. Ushers also take up the collection.

Music Ministries (Contact J.J. Wright at jjw863@gmail.com)

Cantors/Song Leaders: Lead the assembly in praising God through song at Sunday Masses

9:30 AM Mass and 11:AM Mass Choirs Sing at respective Sunday Masses. Rehearsals are Thursdays evenings in the crypt.

Liturgical Youth Choir Leads the assembly in at the Christmas Eve Mass with singing and instrumental music.

Faith Formation Ministries (Contact Michelle Kriss at mkriss@nd.edu)

ARISE Together In Christ. This is an ongoing parish spiritual renewal program at Sacred Heart. For 6 weeks in the fall and 6 weeks during Lent parishioners meet in small faith-sharing groups to reflect on scripture and share what their faith means in daily life

Religious Education Program (REP). Sunday school for home and public school students of the parish. Catechists, aides, and substitutes are needed.

Rite of Christian Initiation of Adults (RCIA).

Spiritual formation for adults seeking Baptism or full communion with the Catholic Church. Team members and sponsors are needed. Commitment is weekly and may involve several months to a year or more.

Rite of Christian Initiation of Children

(RCIC). Spiritual formation and sacramental prep for children ages 7 to approximately 14 or 15 who wish to become Catholic. Companions are needed to mentor and accompany these young people on their journey. Commitment would require twice monthly meetings, one for the candidates and one for their families as a whole. RCIC is also looking for a woodworker for a special project.

Vacation Bible School. One-week summer program for children ages 4 to 9 (entering 4th grade). Many volunteers needed to serve as group and activity leaders, as the children engage in songs, stories, crafts, skits, and snacks.

Adult Formation Program Seeking a diverse team of volunteers to develop a yearly plan for faith formation “classes” for adults.

Confirmation Program: volunteers needed in addition to parents to help chaperone retreats and service projects, and to occasionally provide snacks for the grade Confirmation candidates

Youth Ministry Meeting the spiritual, social, educational, and emotional needs of Junior and Senior High School students. Some social and service activities will be in combination with other parish Youth Groups. Adult and college-age volunteers are needed to serve as chaperones, mentors, and drivers, or to provide hospitality for dinners or small group gatherings in their homes. *(Contact Michelle Kriss at 631-7508)*

Parish Life & Health Care Ministries
(Contact Diane Walling, R.N., at 631-4139)

Parish Life Commission Plans and implements parish fun activities. Parishioners are invited to join the commission, and/or to volunteer for various functions that enhance and enliven Sacred Heart’s social life, such as:

- Parish Potluck for Sacred Heart Feastday
- Parish Picnic in August
- Epiphany Breakfast in January
- Seder Meal (March/April)

Grief Support Group. This is a six-week program based on scripture reflection helping individuals cope with the loss of a loved one. *(Contact Diane Walling 631-4139)*

Mass & Lunch Bunch. Parishioners meet once a month (usually the second Thursday) at the Parish Center for Mass in the Chapel and lunch in the Community Room from 11:30 AM to 1:30 PM. Often there are presentations or activities following lunch. The cost for the catered luncheon is approximately \$12/person. *(Contact Diane Walling 631-4139)*

Christian Moms In Action (CMA): Young mothers meets during the mornings on the first and third Mondays each month in the Parish Center basement. Children learn social skills in a group setting under the supervision of parents. Moms also enjoy time together, participate in a group craft or activity, and enjoy a snack. *(Contact Diane Walling 631-4139)*

Meals On “Parish” Wheels. Volunteers needed to prepare simple meals for families needing assistance after childbirth or recovering from illness or a hospital stay. *(Contact Diane Walling 631-4139)*

Funeral Lunches Parishioners provide hospitality and solace to grieving families after funeral Masses in the Community Room of the Parish Center. Volunteers are needed to coordinate the lunches, to make calls for food donations, to cook or bake for delivery to the Church basement, and to set up, serve or clean up after the luncheons. *(Contact Diane Walling 631-4139).*

Parish Service Ministries
(Contact Betsy McCorry at betsy.mccorry@gmail.com)

Social Justice Ministry. This Parish Commission meets monthly. Members also recruit parishioners who will assist in reaching out to people in need within our parish, our local community, and throughout the world. Activities include:

Center For Peace And Non-Violence. This is a coalition of churches, including Sacred Heart Parish, that seeks to explore, practice and promote Jesus’ nonviolence way of righting wrong and establishing justice and peace. Activities include the annual St. Marcellus Day Celebration and educational and advocacy activities on peacemaking and nonviolence.

Dismas House. DH is a home for people in transition from prison. Volunteers needed to prepare meals on site and household and personal hygiene items.

Habitat For Humanity. Volunteers build houses for the poor. Painting, sawing, nailing, cutting, sweeping and some of the skills required.

Giving Tree Parishioners provide Christmas gifts to needy families in Michiana. Parishioners receive family names and requested gift items. Parishioners purchase, wrap and then deliver the gifts to the home. Family names are available in mid-November and all gifts are distributed by December 10. A coordinator is needed for this project as well as volunteers to make medallions and help after Mass.

Hope Ministries. Provides food, clothing and shelter for the homeless. Volunteers need to cook and serve a meal usually on the first Tuesday of the month.

Northeast Neighborhood Food Pantry. Volunteers are needed to help in the Food Pantry, the Thrift Store, and pack and deliver food baskets..

Our Lady Of The Road A day-time drop-in center for folks on the street. Volunteers needed to cook and serve breakfast one Friday morning each month.

Refugee Program. The refugee program is a support system that assists financially, physically and emotionally to enable new refugees in our country to attain independence. Volunteers are needed to accumulate furniture and necessary items for the apartment, provide transportation to medical appointments, most important of all --- be a friend! Training is provided.